



## COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

## MEMORANDUM

\*REVISED 01-26-2024

**BEN WEHMEIER**  
County Administrator

**MICHAEL LUCKEY**  
Assistant to the County  
Administrator

**TAMMIE JAEGER**  
Administrative Secretary



**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** January 24, 2024  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of January 29, 2024

<b>Monday</b> <b>January 29, 2024</b>	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
<b>Tuesday</b> <b>January 30, 2024</b>	Highway Committee	7:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Nutrition Project Council	2:00 p.m.	Human Services 1541 Annex Rd, Jefferson
<b>Wednesday</b> <b>January 31, 2024</b>	Executive Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
	*WI River Rail Transit Commission (WRRTC) Trail Committee	12:00 p.m.	Videoconference
<b>Thursday</b> <b>February 1, 2024</b>	No scheduled county meetings		
<b>Friday</b> <b>February 2, 2024</b>	No scheduled county meetings		
<b>Saturday</b> <b>February 3, 2024</b>	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Village Hall 100 W. Taft St, Palmyra
<b>Sunday</b> <b>February 4, 2024</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*

**SUBJECT:** Planning and Zoning Committee Decision Meeting  
**DATE:** Monday, January 29, 2024  
**TIME:** 8:30 a.m.  
**PLACE:** Room C1021, County Courthouse, Jefferson WI

**YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:**

Register in advance for this meeting:

[https://zoom.us/meeting/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB\\_1Qxy](https://zoom.us/join/zoom/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB_1Qxy)

Meeting ID: 959 8698 5379

Passcode: Zoning

After registering, you will receive a confirmation email containing information about joining the meeting

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of December 28, January 18, and January 19 meeting minutes
7. November Monthly Financial Report for Register of Deeds
8. November Monthly Financial Report for Land Information Office
9. December Monthly Financial Report for Zoning
10. Discussion on Solar Energy Facilities
  - a. Crawfish River Solar
  - b. Badger State River
11. Discussion on WE Energies Liquified Natural Gas (LNG) Facility in the Town of Ixonia
12. Discussion on a Solar Energy Systems Ordinance
13. Discussion and Possible Action on R4497A-23 – Mitch & Julia Brock/Scott & Jill Johnson Property and Violation VIO071-2023.
14. Discussion and Possible Action on Petitions Presented in Public Hearing on January 18, 2024:

**R4510A-24 & CU2114-24 – Richard Wenzlick/John & Marian MacDonald Property:** Create a 0.25-ac lot with conditional use for a cemetery on PIN 026-0616-3322-000 (40 ac) in the Town of Sullivan near **W1650 County Rd CI**. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**R4511A-24 – Kenyon Bliss/Bliss & Bjorklund, and KKKK LLC, Owners:** Rezone all of PIN 006-0716-0113-004 (1.22 ac) owned by Kenyon Bliss and Jacquelynn Bjorklund, and 0.146-ac of PIN 006-0716-0113-000 (28.93 ac) owned by KKKK LLC to create a 1.366-ac lot at **W246 Allen Rd**, Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4512A-24 – Land Hunter LLC:** Create a 2-ac farm consolidation lot around the home at **N5724 N Helenville Rd**, Town of Farmington from part of PIN 008-0715-2333-000 (24.464 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4513A-24 – Land Hunter LLC:** Create a new 2-ac building site along **N Helenville Rd**, Town of Farmington from part of PINs 008-0715-2333-000 (24.464 ac) and 008-0715-2622-000 (20 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4514A-24 – Nicholas & Melanie Brock:** Rezone 1.061 ac of PIN 016-0514-1344-002 (10.71 ac) for a new building site on **Carnes Rd** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4515A-24 – Hartwick Brothers LLC:** Create a new 2-ac building site from part of PINs 010-0615-3522-000 (10.284 ac) and 010-0615-3523-001 (20 ac) in the Town of Hebron on **County Rd D**. This will replace one of the lots approved by Petition R3365A-08 and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4516A-24 – Hartwick Brothers LLC:** Rezone for a farm consolidation lot around the home at **N2768 County Rd D** in the Town of Hebron, on PIN 010-0615-3523-001 (20 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4517A-24 – Hartwick Brothers LLC:** Create a 16.6-ac Natural Resource zone from part of PINs 010-0615-3523-001 (20 ac), 010-0615-3524-000 (40 ac) and 010-0615-3513-001 (10 ac) along **County Rd D** in the Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

**CU2115-24 – Mason Steffes/Badgerland Homes LLC, Owner:** Conditional use for a duplex in a Community zone on PIN 012-0816-2513-052 (0.427 ac) on **Madison Ave** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU2116-24 – Jeff Ciardo:** Conditional use for a duplex in a Residential R-2 zone on PIN 016-0514-3514-013 (0.475 ac) at the intersection of **Oak Clay Dr and Twinkling Star Rd** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

15. Possible Future Agenda Items

16. Upcoming Meeting Dates:

February 9, 8:00 a.m. – Site Inspections – 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049  
February 15, 7:00 p.m. – Public Hearing, 8:30 a.m. – Public Hearing in Courthouse Room C2063  
February 26, 8:30 a.m. – Decision Meeting in Courthouse Room C1021  
March 15, 8:00 a.m. – Site Inspections leaving from Courthouse Room C1049  
March 21, 7:00 p.m. – Public Hearing in Courthouse Room C2063  
March 25, 8:30 a.m. – Decision Meeting in Courthouse Room C1021

17. Adjourn

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 at 311 S Center Ave between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).**

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.***

A digital recording of the meeting will be available in the Zoning Department upon request.



## Jefferson County Highway Committee Meeting

Tuesday, January 30, 2024  
7:30 A.M.

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

Join Zoom Meeting  
<https://us06web.zoom.us/j/85375309135?pwd=50Fd4OMmg7BBtMfAacHuNQJLaRbgWH.1>  
Meeting ID: 853 7530 9135  
Passcode: 603666  
  
Dial by your location  
+1 312 626 6799 US (Chicago)

**Committee Members:** George Jaeckel - Chair, Curtis Backlund – Vice Chair,  
Bruce Degner, Mark Groose, Roger Lindl  
**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from November 28, 2023 Highway Committee meeting
7. Communications
8. Old Business
  - a. None
9. New Business
  - a. Discuss existing and possible future ATV/UTV routes
  - b. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set next meeting date (February 27, 2024 at 7:30am)
13. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

# Nutrition Project Council Agenda Jefferson County

In-person meeting only

Jefferson County Human Services Building  
Aztalan Conference Room (near Front Desk)  
1541 Annex Rd.  
Jefferson, WI 53549

Date: January 30, 2024

Time: 2:00 p.m.

**Committee Members:** Frankie Fuller – Chair, Barbara Schmitt - Vice Chair, Carol Battenberg - Secretary, Bonnie Bull, Lisa Krolow, Patricia Rabay, Mary Roberts.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the Nutrition Project Council Minutes from 10/24/23
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Review of 2024 Budget
9. Nutrition Program Staff and Volunteer Update
10. Review of 2023 Satisfaction Surveys
11. Discussion of the Nutrition Project Council By-Laws
12. Review of 2024 Senior Nutrition Program Goals
13. Discussion of Nutrition Program Updates
14. Discussion of Possible Future Agenda Items
15. Adjourn

Future Meeting dates (last Tuesday of the month):

April 30, 2024

July 30, 2024

October 29, 2024

January 28, 2025

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# AGENDA

## Executive Committee Meeting

### Videoconference OR

**Jefferson County Courthouse**  
**311 S. Center Avenue, Room C2003**  
**Jefferson, WI 53549**

Wednesday, January 31, 2024

8:30 a.m.

### Executive Committee

Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the December 27, 2023 Executive Committee Meeting Minutes
7. Approval of the January 16, 2024 County Board Meeting Minutes
8. Discussion and possible action on 2024-2026 official newspaper bid documents
9. Strategic Plan Update – Branding, Implementation Plan, Priority Based budget, Strategic Marketing
10. Discussion on amending Board Rules
11. Discussion on County Board Orientation
12. Discussion on art for the courthouse
13. Financial Reports
  - a. Administration
  - b. Clerk of Courts
  - c. Corporation Counsel
  - d. County Board
  - e. County Clerk
14. County Administrator's monthly report
15. Assistant to the County Administrator's monthly report
16. Discussion and possible action on tentative future meeting schedule and agenda items  
The next scheduled meeting date: February 28, 2024 at 8:30 a.m.
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

## Trail Committee

PO Box 262 ♦ 20 S Court Street ♦ Platteville, Wisconsin 53818  
Alan Sweeney, Chair ♦ Commission Office Phone 608.330.7099 ♦ Fax 608.342.1220  
♦ Website <https://www.swwrpc.org/our-work/wrrtc>

MEMBER COUNTIES: CRAWFORD ♦ DANE ♦ GRANT ♦ GREEN ♦ IOWA ♦ JEFFERSON ♦ ROCK ♦ SAUK ♦ WALWORTH ♦ WAUKESHA

SUBJECT: Wednesday, January 31, 2024 **Trail Committee** Agenda  
TO: Wisconsin River Rail Transit Trail Committee Members & Other Interested Persons  
FROM: Misty Molzof, WRRTC Administrator  
Date Sent: January 23, 2024

**Wednesday, January 31, 2024 @ 12 PM (Noon)**

**Via Zoom:**

<https://us06web.zoom.us/j/82132019424?pwd=y75NBBDN15zls5826l3bviaQGJ5vnu.1>

**Phone: 1-305-224-1968, Meeting ID 821-3201-9424, Passcode 389267**

### ***WRRTC's Schedule of Meetings:***

<b>2024</b>
January 12
February 9
March 8
April 5
May 10
June 7
July 5
August 9
September 6
October 4
November 8
December 6

**NOTE:** If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-330-7099.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

***Thank you for your interest and assistance.***

**WRRTC Trail Committee MEETING NOTICE & AGENDA**

# Wisconsin River Rail Transit Commission Trail Committee

Meeting – Wednesday, January 31, 2024 @ 12:00 pm

## AGENDA

1. 10:00 AM *10 minutes estimated | Action Items*  
**Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Misty Molzof, Admin.
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Admin.
4. Action Item. **Approval of Agenda** – Prepared by Admin.
5. Updates. **Public Comment** – Time for public comment may be limited by the Chair
6. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Consideration/Action*  
7. **Discuss and possible action on Rail Abandonment Report, Walking Iron Trail, Dane County, WI** – Richard Shure
- 10 minutes estimated | Discussion*  
8. **Discussion & Updates on Walking Iron Trail** – Commissioners
- 1 minute estimated | Action*  
9. **Adjournment**

## Via Zoom:

<https://us06web.zoom.us/j/82132019424?pwd=y75NBBDN15zls5826l3bviaQGJ5vnu.1>

**Phone: 1-305-224-1968, Meeting ID 821-3201-9424, Passcode 389267**



# ***LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT***

## ***1<sup>st</sup> Quarterly Meeting***

***Village Hall  
100 W. Taft Street  
Palmyra, WI***

***February 3, 2024 10:00 A.M.***

***Board Members: Carol Dixon, Chairperson; Jody Deichl, Secretary; Debby Bartolerio, Treasurer; Kathy Weiss, Village Board Representative; John Kannard, County Board Representative***

- Call to order (Carol)
- Welcome to Colton Hutchinson  
Jefferson County Water Resources Management Specialist
- Reading of Minutes for August 19, 2023 (Jody)
- Treasurer's Report (Debby)
- Weed Harvesting Report (Joe)
- Drawdown Committee Update (Dana)
- 2024 Chemical Treatment proposal (Kristi)
- Open Forum
- Next Meeting Date – Saturday, April 6
- Adjournment